

# NSW Wildlife Heroes Large Durable Asset Grant 2020 Application Form Preview

## Eligibility

\* indicates a required field

### NSW Wildlife Heroes Large Durable Asset Grant 2020

A secured funding pool has been developed as part of the Wildlife Heroes project that includes grants to support the purchase of large durable assets for use in the rescue, treatment and rehabilitation of animals injured in emergency situations. This includes replacement of facilities that were damaged in the 2019/20 bushfires.

A minimum of \$300,000 is available through this grant round. Funds for this round are intended to be spent during 2020/21 financial year and will be allocated according to demonstrated need.

**Licensed NSW volunteer wildlife groups, independent licence holders and non-government not-for-profit wildlife veterinary hospitals can apply for funds. The application should be endorsed by the group's chair or president.**

**All requests for pre-release and rehabilitation assets including enclosures and cages must comply with measurements outlined in:**

**Appendix A of the [NSW National Parks & Wildlife Minimum Standards for Wildlife Rehabilitation Code of Practice](#).**

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**THIS FORM IS FOR NSW APPLICANTS ONLY.**

If you are in a state outside of NSW please check the Wildlife Heroes website <https://wildlifeheroes.org.au/funds-and-grants/> to see which grants are available in your area.

Applicants please note:

Before completing this application form, you should have:

**1. Attended an online information session with FNPW or been in contact with a FNPW staff member if these sessions have already passed.**

**[Login details available on the Wildlife Heroes website](#) for online applicant information sessions to be held:**

- 2.00pm (AEST) Thursday 27 August
- 2.00pm (AEST) Wednesday 2 September

**2. Read the Wildlife Heroes Large Durable Asset Grant [guidelines relevant to your state](#)**

**3. Incomplete applications will not be considered.**

If you have any questions regarding the eligibility criteria, please contact: [grantsmanager@fnpw.org.au](mailto:grantsmanager@fnpw.org.au).

## Confirmation of Eligibility

### I confirm that the applicant ...

- has read and understands the program guidelines
- is a licenced wildlife volunteer group or WIRES branch based in NSW, an individual licence holder or a not for profit wildlife hospital
- has sought endorsement of their application by the relevant chair/president
- is able to demonstrate experience in wildlife emergency response operations or are equipped to do so in future
- provides a safe workplace for volunteers and has the appropriate type and level of insurance for the activities that are the subject of this grant
- is not an individual member of a wildlife group
- does not owe any report or money to **FNPW or any state regulatory body** as a result of previous funding or grant

### Please select below:

- Yes  No

You must confirm that all statements above are true and correct.

## Location

### Where are you located? \*

- NSW  
 Other States

## Who is applying?

### In New South Wales you must be or be applying on behalf of

- A licensed wildlife group  
 A non-government not for profit wildlife clinic or hospital  
 An independent licence holder

## Contact Details

\* indicates a required field

## Privacy Notice

We pledge to respect and uphold your rights to privacy protection under the [Australian Privacy Principles](#) (APPs) as established under the *Privacy Act 1988* and amended by the *Privacy Amendment (Enhancing Privacy Protection) Act 2012*. To view our privacy statement, go to: <https://www.fnpw.org.au/website/privacy-policy>

## Applicant details & joint applications

**Applications for this grant can be from a single wildlife organisation or multiple organisations.**

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## Is this a joint application with more than one organisation? \*

- Yes  No

Please note criteria for joint applications below.

Joint applications must nominate a lead applicant group that will be responsible for the FNPW contract reporting including financial, risk and project reporting.

Joint applications should include:

- details of all groups undertaking the project
- a designated lead applicant group
- letters of support or other proof of collaboration between project partners
- contact details for authorised contacts (board or committee members) from all partners

## Which NSW based wildlife rehabilitation organisation is the lead applicant for this grant? \*

- Australian Seabird Rescue
- Byron Bay Wildlife Habitat
- Dolphin Marine Rescue
- FAWNA
- Friends of the Koala
- Kangaroo Protection Cooperative Limited
- Koalas In Care
- Ku-ring-gai Bat Conservation Society
- Looking After Our Kosciuszko Orphans (LAO KO)
- Native Animal Rescue Group (NARG)
- Native Animal Trust Fund INC
- Northern Rivers Wildlife Carers INC
- Northern Tablelands Wildlife Carers
- Organisation for the Rescue and Research of Cetaceans (ORRCAN)
- Rescue and Rehabilitation of Australian Native Animals (RRAN)
- Port Macquarie Koala Hospital
- Port Stephens Koalas
- Saving Our Native Animals (SONA)
- Southern Cross Wildlife Care
- Sunraysia Wildlife Carers Group
- Sydney Metropolitan Wildlife Services
- Tweed Valley Wildlife Carers
- Wildcare Queanbeyan
- Wildlife Aid
- Wildlife Animal Rescue and Care Society (Wildlife ARC)
- Wildlife Carers Network Central West Inc
- Wildlife In Need of Care WINC
- Wildlife Rescue South Coast Inc
- Wildlife VetCare
- WIRES
- Other:

## Sub-branch (for NSW WIRES only)

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Please note - sub branch applications must be completed by WIRES Head Office

## Licence/ Permit holder information for lead organisation

**Please enter your licence/ permit number \***

If you are a not-for profit vet clinic or hospital please type 'Not for Profit'

## Group size

**How many members does your group have? \***

Must be a whole number (no decimal place).

## ABN of lead organisation

**ABN \***

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

## Lead organisation details

**Organisation Primary Address \***

Address

  

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

**Postal Address**

Address

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If different from above.

## Organisation website

Must be a URL

## Primary contact person \*

Title      First Name      Last Name

            

This is the person we will correspond with about this grant

## Position held in organisation

e.g. Manager, Board Member, Fundraising Coordinator

## Primary phone number \*

Must be an Australian phone number.

## Alternate phone number

Must be an Australian phone number.

## Primary contact person's email address \*

This is the address we will use to correspond with you about this grant

For joint applications only

## List all other NSW wildlife groups or organisations that are part of this application.

Please include name and contact person for each organisation listed.

## Please provide letters of support or other evidence to show partnerships for this application.

Attach a file:

## Lead Organisation Details

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\* indicates a required field

Allocation of grants in this round are based on location of groups to ensure distribution of assets across the state.

## What Local Land Service areas does your group service? \*

- Central Tablelands
- Central West
- Greater Sydney
- Hunter
- Murray
- North Coast
- North West
- Northern Tablelands
- Riverina
- South East
- Western

Please choose the options that best applies to your organisation.

## Emergency response

### Has your organisation been involved in emergency response activities? \*

- Yes  No

### Please select the types of emergency response work your group has experience in:

- Bushfire
- Flood
- Stranding
- Extreme heat events
- Other:

### Please outline your group's skills and experience responding to emergency events (e.g. specific asset needs and preparation or experience).

#### Word count:

Must be no more than 100 words.

Include types of assets used by the group in emergency response including any that have been recently impacted by 2019-20 summer bushfires.

## Group assets and equipment

### Were any of your groups rescue and rehabilitation assets lost in the 2019-20 summer bushfires? \*

- Yes  No

### Please list any assets lost in the recent fires.

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## Word count:

Must be no more than 200 words.

This includes any durable and long term assets that were destroyed or impacted by fire. Including release enclosures, large rescue cages, diagnostic equipment etc

## Project & Asset information

\* indicates a required field

Your project application will be assessed using your answers to the assessment criteria outlined and the information you provide on the following pages to justify the cost and need for the assets to be funded.

**Be descriptive, but succinct.**

**Tell the story of your project, your group and your region. Show us how you are working with all the members of your group and other groups to provide the best quality of care for rescued wildlife.**

### Project Description

Include a brief summary of who this project is for (i.e. beneficiaries), what you will do (i.e. the activities you will perform), and what effects you expect to result from your activities (outcomes).

Go to the [Funding Centre's Answers Bank](#) if you need some ideas about how to frame your responses.

### Project Title \*

Please give a title for your project e.g. Rebuilding kangaroo enclosures for south coast region

### Which of the following apply to the asset you would like funding for? \*

- Replacement of asset lost in fire
- Rebuild or repair of asset impacted by fire
- Asset to improve emergency response capacity
- Large pre-release or other rehabilitation enclosures
- Asset will be shared with another wildlife group

Choose all that apply to your application.

### Provide a brief description of your project. \*

## Word count:

Must be no more than 100 words.

Include the asset or equipment you are seeking funding for, where it will be located and if it is replacing assets or equipment lost.

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## Intended date of purchase or start date for project build \*

Must be a date and no earlier than 1/4/2020.

## Estimated date asset will be first in use or project build completed \*

Must be a date and no later than 30/6/2021.

## Approximately how many volunteers will benefit from or have access to the assets in your project? \*

Must be a whole number (no decimal place).  
This includes volunteers outside of your group.

## Will any other groups benefit from or have access to this asset?

Yes  No

## What other groups will benefit or have access to this asset?

- None
- Australian Seabird Rescue
- Byron Bay Wildlife Hospital
- Dolphin Marine Rescue
- FAWNA
- Friends of the Koala
- Kangaroo Protection Cooperative Limited
- Koalas In Care
- Ku-ring-gai Bat Conservation Society
- Looking After Our Kosciuszko Orphans (LAOKO)
- Native Animal Rescue Group (NARG)
- Native Animal Trust Fund INC
- Northern Rivers Wildlife Carers INC
- Northern Tablelands Wildlife Carers
- Organisation for the Rescue and Research of Cetaceans (ORRCA)
- Port Macquarie Wildlife Hospital
- Port Stephens Koalas
- Rescue and Rehabilitation of Australian Native Animals (RRANA)
- Saving Our Native Animals (SONA)
- Southern Cross Wildlife Care
- Sunraysia Wildlife Carers Group
- Sydney Metropolitan Wildlife Services
- Tweed Valley Wildlife Carers
- Wildcare Queanbeyan
- Wildlife Aid
- Wildlife Animal Rescue and Care Society (Wildlife ARC)
- Wildlife Carers Network Central West Inc
- Wildlife In Need of Care WINC
- Wildlife Rescue South Coast Inc
- Wildlife VetCare
- WIRES
- Other



## Project Details

**Please identify the species that your project will benefit: \***

- Kangaroo
- Wallaby
- Wombat
- Koala
- Possum
- Glider
- Birds - Raptors
- Birds - seabird and water birds
- Birds - other
- Bats - flying foxes
- Bats - microbats
- Reptiles - marine reptile
- Reptiles - other
- Other:

**All requests for pre-release and rehabilitation assets including enclosures and cages must comply with measurements outlined in Appendix A of the [NSW National Parks & Wildlife Minimum Standards for Wildlife Rehabilitation Code of Practice](#).**

**Project design: please attach diagram of asset including measurements**

Attach a file:

A design is required for any built assets that are being repaired or built.

**I have read and understood the current NSW NPWS Code of Practice for the species identified and all enclosures will comply with the minimum standards. \***

- Yes  No

## Register of asset

A register of all assets over \$10,000 must be kept by the organisation to be eligible for funding by FNPW. This includes:

- Name and contact details of the individual or organisation premises where the asset is held
- Date the asset was purchased
- Confirmation that **every effort will be made to return the asset to to group** if the individual holding the asset leaves the group at any time during the duration of the Wildlife Heroes project.

**Select the main class of asset you are applying for funding for: \***

- Moveable asset e.g. portable cages, emergency response equipment including emergency trailers
- Non-moveable asset e.g. large enclosures or sheds

Note:

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## Location of assets

### Name of individual or organisation where asset will be housed. \*

Individual       Organisation

Organisation Name

Title      First Name      Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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### Address where asset will be housed \*

Address

  

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

### Was this property impacted by the 2019-20 summer bushfires? \*

Yes       No

**IF YES:** Details of any risks surrounding clean up or rebuilding of areas of the property where the asset will be located must be provided in the risk assessment for the project.

**If your project includes building or replacement of assets does it require the consent or support of any other person or body? e.g. landholders, government bodies. \***

Yes       No

## Letters of consent

**IF YES: You must provide a letter of consent or approval from the relevant bodies.**

Attach a file:

## Wildlife and Community

\* indicates a required field

### Assessment criteria

**NEED: Why is this asset or equipment needed? Is the asset the only one of its kind, or in high demand, for the intended area/region? \***

Word count:

Must be no more than 200 words.

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Describe the specific needs that will be met by this asset. Include reference to bushfire damage, increased demand or requirement for more specialised resources.

## **OUTCOMES FOR WILDLIFE: How will this asset or equipment improve outcomes for wildlife in your area? Will this asset benefit a specific species or group of species? \***

Word count:

Must be no more than 200 words.

List the specific ways this asset will improve animal care and welfare outcomes.

## **COLLABORATION: How will this asset or equipment help carers in your group and across groups work together? \***

Word count:

Must be no more than 200 words.

Describe the improvement in collaboration between carers in a group or between groups or between groups and vets. Include specific group names or regions to support your answer.

## **INCREASED EMERGENCY RESPONSE CAPACITY: How will this asset or equipment support improved emergency response in your area? \***

Word count:

Must be no more than 200 words.

How will it increase your group's capacity to respond to local emergencies such as bushfire, extreme heat or drought.

## **VALUE FOR MONEY: Please detail any project partners or sponsors involved in the project development and delivery.. \***

Word count:

Must be no more than 150 words.

Describe the planning that has gone into this proposal. Have you found project partners? Have you talked to other local groups to avoid duplication or find efficiencies? What research has been done to decide this is the right asset for your group to invest in.

## Financial information

\* indicates a required field

Applicant Organisation

**Applicant Organisation name \***

Organisation Name

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This must be the lead organisation and is the name FNPW will use on your contract and invoice

## Financial General

The following information will assist us in understanding the size and scope of your project and how you have planned for the funding to be used.

We may not be able to fund the total amount requested, so information regarding specific items for funding assist us in supporting your project in some way.

### Please note:

**Amount requested should be between \$10,000 and \$50,000.**

Applications seeking over \$50,000 that show value for money and include co-contributions will also be considered however must be discussed with FNPW prior to completing this form. Please contact [grantsmanager@fnpw.org.au](mailto:grantsmanager@fnpw.org.au) to discuss your project.

### Payment schedule for this grant will be as follows:

- Payment 1: 60% of grant upon completion of milestone 1 (signing and uploading of contract and invoice)
- Payment 2: 30% of grant upon completion of milestone 2 (communication milestone and financial report outlining co-contribution for project)
- Payment 3: 10% of grant upon milestone 3 (completion of project and of final report)

**This project MUST be completed with a budget report and final report (acquittal form and story on the Wildlife Heroes Website) by 30th May 2021.**

## Funding requested

**Total amount of funding requested in this grant\***

\$

Must be a dollar amount.

This cannot exceed \$50,000 unless discussed with FNPW

## Budget (GST inclusive)

Please outline your project budget in the income and expenditure tables below, including details of other funding that you have applied for or funds your group is contributing. All amounts should be **GST inclusive**.

Please note: If you are successful in receiving a grant the total funds allocated will be based on your total budget costs provided here.

**The first row of the income table MUST be the amount requested from this grant.**

Provide clear descriptions for each budget item in the 'Income' and 'Expenditure' columns, Examples of income could include 'council community grant', 'trivia fundraising night', 'company X sponsorship'. Examples of expenses could include 'fencing materials for enclosure', 'contractor x 20 hours'.

Your budget **MUST** balance (TOTAL INCOME AMOUNT = TOTAL EXPENDITURE AMOUNT).

Please **do not add commas** to figures - e.g. type \$1000 not \$1,000 - this will ensure your figures for each table total correctly.

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## Income details

Income description	Income type	\$
		\$
Provide clear descriptions for each item e.g. 'council community grant', 'company X sponsorship'.		Must be a whole dollar amount (no cents).

## Expenditure details

Expenditure description	Expenditure type	\$
		\$
Provide clear descriptions for each item e.g. 'fencing materials for enclosure', 'contractor x20 hours'		Must be a whole dollar amount (no cents).

## Budget Totals

### Total Amount

Total Income Amount \*

\$

This number/amount is calculated.

### Total Expenditure

Total Expenditure Amount \*

\$

This number/amount is calculated.

What is the total budgeted cost (dollars) of your project?

### Income - Expenditure

Income - Expenditure \*

\$

This number/amount is calculated.

This should equal \$0.00

## Previous funding

**Have you previously received any grants from the Foundation for National Parks & Wildlife, Wildlife Heroes program or any state government body for wildlife rescue and rehabilitation or bushfire recovery? \***

Yes

No

## Previous funding outline

**If yes, please outline all grants including project number.**

## Ineligible expenditure

**I confirm that funds are only to pay for the equipment and assets outlined in this application and will not be used for any other purpose and I understand that a register of any assets over the value of \$10,000 funded through this grant must be kept by my group and provided to FNPW and may be subject to auditing throughout the period of the Wildlife Heroes project. \***

Noted and confirmed

## WHS policies

\* indicates a required field

### Lead Organisation policies, procedures and training

Information in this section is required to assess your application. Any group receiving funding through this grant MUST provide evidence of reporting and WHS policies specifically for equipment used by and work undertaken by volunteers.

**Please note: Applications will not be assessed until the insurance and policy documents have been received by FNPW either through this form or via email (if files are over 5MB in size)**

**Please provide information about your organisations capacity that will give us confidence that you can complete the work you've described in this application. \***

#### Word count:

Must be no more than 200 words.

Include in this section information about your strategies for providing the inputs (money, staff/ volunteers time/expertise, equipment, facilities, pro bono or in-kind contributions, advocacy, etc.) and how you will complete this project/program within the proposed timelines. Provide information also about any past work that may demonstrate your organisation's capacity to undertake this work. Provide links to further explanatory material if available/relevant.

### **Attach a copy of your group's health & safety policy (including risk and incident reporting procedures)**

Attach a file:

If policy manual is too large to attach please email through to [grantsmanager@fnpw.org.au](mailto:grantsmanager@fnpw.org.au)

### **Attach a copy of your group's volunteer workers insurance, public liability insurance documents.**

Attach a file:

If file is too large to attach please email through to [grantsmanager@fnpw.org.au](mailto:grantsmanager@fnpw.org.au)

## Risk mitigation

\* indicates a required field

### Risk mitigation and reporting

**Describe how this asset or equipment will support or improve volunteer health and safety. \***

Word count:

Must be no more than 200 words.

This may include reference to specific codes or policies for animal handling or better quality assets to ensure long term support for volunteers.

**Describe how the intended outcomes of the project will be sustained beyond the life of this project funding. \***

Word count:

Must be no more than 200 words.

**List any risks affecting the successful outcomes of the project and accompanying mitigation strategies. \***

If you answered yes to the questions regarding impact by fire you must include any mitigation strategies undertaken to minimise risks associated with rebuilding or replacement including clean up post-fire.

**Please provide a link to or attach a copy of your project risk assessment.**

Your risk assessment should be as comprehensive as possible & must be in pdf, word or excel format.

A simple risk assessment template can be found [on the FNPW website](#). (right click to open in a new tab)

**Please note: A complete risk assessment must be provided if your project is funded by FNPW.**

### Upload files

Attach a file:

### WHS Incident Reporting

Any group funded through the FNPW Asset Grant must maintain a register of any WHS incidents that occur through activities related to the funding. Any WHS incidents must be reported to FNPW when they occur.

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A WHS reporting template can be found [on the FNPW website](#).

**I understand that any WHS incident occurring through activities funded by an FNPW grant must be reported to FNPW. I confirm that if funded a full risk assessment of activities will be undertaken and reporting of WHS incidents will occur as required by the FNPW grant contract. \***

Yes  No

## Certification and Feedback

\* indicates a required field

### Certification

This section certifies that the application has been authorised by the head of your wildlife organisation such as the president, chair or CEO.

- I certify that to the best of my knowledge the statements made within this application are true and correct.
- I understand that as the Lead Organisation if the application is approved for this grant, we will be required to accept the terms and conditions of the grant as outlined in the [FNPW Wildlife Heroes Grants Agreement](#).
- If successful will comply with all stated milestone reporting requirements including a register of assets over \$15,000.
- I understand that any WHS incidents resulting from the grant must be reported to FNPW.

**I agree \***

Yes  No

**Date \***

Must be a date.

**The authorised person named here is a different person to the primary applicant \***

Yes

**Authorised Person Contact \***

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Must be a senior staff member, committee member or appropriately authorised volunteer. This should be a different person to that completing the form.

**Position \***

**Primary Phone Number \***

Must be an Australian phone number.

**Email \***



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Must be an email address.

## Bank Account \*

Account Name

BSB Number

Account Number

Must be a valid Australian bank account format.

## Applicant Feedback

You are now nearing the end of this form. Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

### How did you hear about the Wildlife Heroes project funding?

- Backyard Buddies
- FNPW newsletter
- NPWS email
- Other:

### Please indicate how you found the online application process:

- Very easy
- Easy
- Neutral
- Difficult
- Very difficult

### What can we do to make the application process easier?

Word count:

Must be no more than 300 words.

### Future needs (optional extra feedback)

**What are your group's future needs for emergency planning and preparation? If you had access to more funds or resources what would be on your wish list to make wildlife rescue and rehabilitation easier and more effective?**

Thank you

Unfortunately you are not eligible for this round of grants.

**You have answered NO to the eligible criteria.**

**This round of grants is only available to registered wildlife groups and independent wildlife licence holders that comply with all eligible criteria for this grant round.**

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[Please sign up to the Wildlife Heroes mailing list to stay informed of new grant rounds.](#)

Thank You

THIS FORM IS FOR NSW APPLICANTS ONLY

You have indicated that you are from a state outside of NSW.

**Please use the National Large Durable Asset Grant Form available here:**

[www.fnpw.smartygrants.com.au](http://www.fnpw.smartygrants.com.au)

SAMPLE